



FIRE EQUIPMENT POLICY

POLICY STATEMENT

Clovelly out of School Care aims to ensure the health, safety and wellbeing of children being educated and cared for by the service. Educators must have ready access to emergency equipment such as fire extinguishers smoke and fire blankets while at the service.

PROCEDURE

Clovelly Out of School Care works in collaboration with Clovelly Public School to ensure the premises is fitted with current equipment such as:

1. Appropriately located smoke detectors; and
2. A fire blanket that is kept adjacent to the cooking facilities at the premises; and
3. Appropriately located fire extinguishers

According to the relevant Australian Standard:

Fire Extinguisher, Fire Blankets and Smoke Detectors must be inspected before installation and every 6 months thereafter.

Monitoring procedure:

1. Within 6 months from the last check of the equipment, Educators are required to have the fire protection equipment rechecked. Evidence must be kept of when the equipment was checked and that it is in working order.
2. The emergency evacuation procedures must be practiced with all children attending with the service at least once every Term. These drills must comprise all sessions including Before School Care, After School Care and during Vacation Care.

RELEVANT DOCUMENTS FOR CONSIDERATION

Australian Children's Education & Care Quality Authority.
Guide to the Education and Care Services National Law and the Education and Care Services National Regulations
Guide to the National Quality Standard.
Work, Health & Safety Act 2011
Family Handbook
Staff Handbook



Version number	Date effective	Description of amendment
1	April 2020	Procedure developed
1	April 2022	No change

Considered and accepted by the Management Committee (representative) – S. Skelton

Considered and accepted by the staff (representative) – Katrina Thomas